

INCIDENT REPORT

to be used for incidents involving domestic commercial vessels

Marine Safety (Domestic Commercial Vessel) National Law Act 2012, Schedule 1

What is an incident?

The Marine Safety (Domestic Commercial Vessel) National Law Act 2012, Schedule 1 (National Law) defines a marine incident as:

- (a) a death of, or injury to, a person associated with the operation or navigation of a domestic commercial vessel;
- (b) the loss or presumed loss of a domestic commercial vessel;
- (c) a collision of a domestic commercial vessel with another vessel;
- (d) a collision by a domestic commercial vessel with an object;
- (e) the grounding, sinking, flooding or capsizing of a domestic commercial vessel;
- (f) a fire on board a domestic commercial vessel;
- (g) a loss of stability of a domestic commercial vessel that affects the safety of the vessel;
- (h) the structural failure of a domestic commercial vessel;
- (i) a close quarters situation;
- (j) an event that results in, or could have resulted in:
 - i) the death of, or injury to, a person on board a domestic commercial vessel; or
 - ii) the loss of a person from a domestic commercial vessel; or
 - iii) a domestic commercial vessel becoming disabled and requiring assistance;
- (k) the fouling or damaging by a domestic commercial vessel of:
 - i) any pipeline or submarine cable; or
 - ii) any aid to navigation within the meaning of the Navigation Act 2012 of the Commonwealth;
- (I) a prescribed incident involving a domestic commercial vessel.

Your responsibilities as Owner or Master (Sections 88 and 89 of *Schedule 1* of the National Law)

The owner and master of a domestic commercial vessel commit an offence if the vessel is involved in a marine incident as defined by the National Law and neither the owner or the master provide an 'initial report' on any marine incident that involves:

- the death of a person; or
- serious injury to a person; or
- the loss of a vessel; or
- the loss of a person from a vessel; or
- · significant damage to a vessel

to the National Regulator as soon as reasonably practicable after becoming aware of the incident, having regard to the circumstances.

Penalty: 60 penalty units

The owner and master of a domestic commercial vessel commit an offence if the vessel is involved in a marine incident as defined by the National Law and neither the owner or the master provide a 'written report' of any marine incident as defined by the National Law to the National Regulator within 72 hours of becoming aware of the incident.

Penalty: 60 penalty units

IMPORTANT

If using this form for an *initial report*, a subsequent and detailed *written report* is still required to be provided within the 72 hour period as stated above. Initial report should include: incident details (date, time, location, type of incident and incident description explaining what happened), vessel 1 (DCV), and details of persons involved.

Please refer to the Marine Incident Guidance Notice to assist with the completion of this form.

Incide Date	ent descri	Jurisdiction (State/Territory)																		
Locatio	n		Locat	tion	_	dinates	(GDA 1		Degre	es, Mir	nutes		cimal	Minut	es)			_		
					0					S				0						Е
Locatio	n waters																			
	Inland Enclosed (s	mooth)			Insh	ore (pai	rtially sm	ooth)					Off	shore)					
Descrip	tion of incide	ent (what happened))																	
Туре о	f incident																			
	Person over Capsizing Sinking Swamping Flooding Close quart Loss or pres Disablemen Structural fa Mechanical Loss of stab Fire Explosion	ers sumed loss of vessel t of vessel ilure failure		Collision									On board incident falls within vessel crushing/pinching other on board incident Other incident hit by person/vessel skiing parasailing diving other incident caused by the vessel						I	
Incider	nt severity r	ating																		
	Fatal incider Serious inju Minor injury	nt	☐ Vessel lost☐ Other vessel damage☐ Property damage								☐ No damage☐ Environmental damage☐ Not known									
Enviro Weathe	nmental co r	nditions																		
	Clear Hazy (fog)				Clou Rair								Flo Not	od t kno	wn					
Wind																				
	None 1>8 knots			☐ 9>15 knots ☐ 16>30 knots							Over 30 knots Not known									
Wind di																				
	N NE NW	□ S □ SE □ SW										E W Not	t knov	wn						
Water																				
	Calm Choppy		Rough Very rough								Strong current Not known									
Visibilit																				
	Good Fair			Ш	Poor								☐ Not known							
Swell he	eight																			
	None 0-2m				2-4n Ove	n r 4m							Not	t knov	wn					
	ibuting fa	actors																		
Humar	lack of main overloading error of judg excessive s lack of fuel fatigue inexperience navigational insecure mo	ep a proper lookout tenance ement peed	Ca	O O O	elec navi mac hull othe	lequate trical gation chinery failure er materi	al factor					Enviro	r b v fi v ti	estric par co vash loatin vind/s idal c	eted viced viced of passing or state of the	sibility ins ssing v ubmei ate	esse	objec		·): _

Vessel damage	CSL	c commercial vessei	,						
☐ Vessel lost ☐ Significant / major vessel damage		Moderate vessel damage No damage		Not known					
Vessel details		Vacal Identifies	Hama atata	Law with (ma)	Doom (m)				
Name of vessel		Vessel Identifier	Home state	Length (m)	Beam (m)				
Variable Manches of account		No. and a second	211(
Year built Number of passenge	ers	Number of crew	Other (specify)						
Type of domestic commercial vessel Vessel use category	Or	perational area category							
☐ Passenger vessel (Class 1)		Class A Class I	B Class C	☐ Class D	☐ Class E				
☐ Non passenger vessel (Class 2)		Class A Class I	B Class C	☐ Class D	☐ Class E				
☐ Fishing vessel (Class 3)		Class A Class I	B Class C	☐ Class D	☐ Class E				
☐ Hire & drive vessel (Class 4)		Class A Class I	B Class C	☐ Class D	☐ Class E				
Hull material									
Steel Ferro-cement		Fibreglass/GRP Aluminium		Other (specify):					
Timber		Adminian		-					
Engine details									
Outboard Inboard petrol		Sterndrive None		Other (specify):					
☐ Inboard diesel				-	-				
Number of engines Engine power		LID TO ION							
	Ц	HP KW							
Vessel operation / activity at time of incid]								
☐ Underway ☐ Anchored/moored	님	Being towed Fuelling		Diving Water skiing or related	d activity				
Berthed		Performing manoeuvres Performing maintenance		Other (specify):	Ţ				
☐ Aground ☐ Drifting	岿	Fishing							
☐ Towing a vessel	Ш	Racing							
Intended departure point of vessel		Intended	d arrival point(s) of ve	essel					
Person(s) involved: vessel 1 (dom			·I)						
Vessel owner's details – domestic commo Organisation Name Surname	ercia	al vessel Given nan	nes						
Street address		Town/sub	urb	State	Postcode				
		Townsons.	<u> </u>		0010000				
Telephone (business hrs) Telephone (a	ftor	hre)							
relephone (business ins)	itei i	ilis)							
Details of person in charge (Master) Title (Mr, Mrs, Dr, etc.) Surname		Given nan	nes						
Street address		Town/sub	urb	State	Postcode				
Telephone (business hrs) Telephone (a	fter	hrs) Date of bi		Gender					
Telephone (a		Date of bil		Gender Male Female					
Type of Certificate of Competency / licence and	d ara	ude (en Master 5)		Certificate / licence ID					
Type of Certificate of Competency / ficence and	u yıa	iue (eg masiei 3)		Certificate / ficer	וטפ וט				
Landa a code code									
Issuing authority		Issue date	:	Expiry date (if ap	pficable)				

Endorsements on certificate / licence	Validity of qualification	ns		BAC	Drugs		
☐ Yes ☐ No	☐ Valid ☐ Not	valid Not required					
Watchkeeper / person at the helm at the Category/role	ne time of the incident	i .	•				
☐ Passenger	☐ Person in cha	arge (Master)	Cre	w member			
Title (Mr, Mrs, Dr, etc.) Surname		Given names					
Street address		Town/suburb		State	Postcode		
Telephone (business hrs) Telephone	ne (after hrs)	Date of birth		Gender			
				☐ Male ☐	Female		
Type of Certificate of Competency / licence	e and grade (eg Master 5)	1		Certificate / lice	nce ID		
Type or commence or competency , meeting	and grade (og maeter o						
Inquire outhority		leave data		Evaint data (if a	nnliaghla)		
Issuing authority		Issue date		Expiry date (if a	pplicable)		
Endorsements on certificate / licence	Validity of qualification			BAC	Drugo		
Yes No	Validity of qualification ☐ Valid ☐ Not			BAC	Drugs		
l res lino	valid 140t	valid Not required					
Details of deceased / injured person (p Title (Mr, Mrs, Dr, etc.) Surname	person 1 - vessel 1)	Given names					
Title (WII, WIIS, DI, etc.)		Given names					
Street address		Town/suburb	_	State	Postcode		
Telephone (business hrs) Telephone	e (after hrs)	Date of birth		Gender			
				☐ Male ☐	Female		
Activity of deceased / injured person							
☐ Passenger on vessel☐ Person in charge (Master)	☐ Swimmer☐ Water skier		Sui Div	rf ski/surfboard ride er	er/kayaker		
Person at helm	Jet skier			ner (specify):			
☐ Crew member	☐ Para flier						
Status				BAC	Drugs		
Fatality	_	(requiring admission to hospital)					
Minor injury		n ————————————————————————————————————					
Details of deceased / injured person (p Title (Mr, Mrs, Dr, etc.) Surname	person 2 - vessel 1)	Given names					
		- , , ,					
Street address		Town/suburb	\neg	State	Postcode		
Telephone (business hrs) Telephone	e (after hrs)	Date of birth	_	Gender			
				☐ Male ☐	Female		
Activity of deceased / injured person							
Passenger on vessel	Swimmer			f ski/surfboard ride	er/kayaker		
Person in charge (Master) Person at helm	☐ Water skier☐ Jet skier		Div Oth	er ner (specify):			
Crew member	Para flier		J (1	(0,000,13).			
Status				BAC	Drugs		
Fatality	☐ Serious injury	(requiring admission to hospital)		DAG	Diago		
☐ Minor injury	Missing person						

Vessel(s) involved: vessel 2 (if app Vessel damage	lic	able)							
☐ Vessel lost ☐ Significant / major vessel damage		Moderate vessel damage No damage		Not	known				
Vessel details									
Name of vessel	1	Vessel Identifier	Home state		Length (m)	Beam (m)			
Year built Number of passenger		Number of crew	Other (specify)						
Teal ball. Teal ball.	Ĭ	Number of orew	other (opeony)						
Type of vessel (vessel 2)									
☐ Domestic commercial vessel		Recreational vessel		For	eign flagged ves	sel			
Type of domestic commercial vessel Vessel use category	Οp	perational area category							
Passenger vessel (Class 1)			s B Class C		☐ Class D	☐ Class E			
☐ Non passenger vessel (Class 2)		Class A	s B 🔲 Class C		☐ Class D	☐ Class E			
☐ Fishing vessel (Class 3)		Class A	s B 🔲 Class C		☐ Class D	☐ Class E			
☐ Hire & drive vessel (Class 4)		Class A Class	s B 🔲 Class C		☐ Class D	☐ Class E			
Type of recreational vessel									
☐ Motorboat ☐ Houseboat ☐ Paddle (row) boat		PWC Sailing boat		Oth	er (specify):				
Hull material									
Steel Ferro-cement Timber		Fibreglass/GRP Aluminium		Oth	ner (specify):				
Engine details									
Outboard Inboard petrol Inboard diesel		Sterndrive None		Oth	er (specify):				
Number of engines Engine power		☐ HP ☐ KW							
Vessel operation / activity at time of incide		<u> </u>		D: :		1			
☐ Underway ☐ Anchored/moored ☐ Berthed ☐ Aground ☐ Drifting ☐ Towing a vessel		Being towed Fuelling Performing manoeuvres Performing maintenance Fishing Racing		Diving Water skiing or related activity Other (specify):					
Intended departure point of vessel		Intend	ed arrival point(s) of v	esse	l				
Person(s) involved: vessel 2 (if app Vessel owner's details Organisation Name Surname	olic	Given na	ames						
Street address		Town/su	burb		State	Postcode			
Telephone (business hrs) Telephone (aft	er h								
Title (Mr, Mrs, Dr, etc.) Surname		Given na	ames						
Street address		Town/su	burb		State	Postcode			
Telephone (business hrs) Telephone (aft	er h	nrs) Date of b	oirth	_	Gender	□ Famala			

Type of Certificate of Competency / licence and grade (eg Master 5)		Certificate / licent	ce ID				
Issuing authority	Issue date	Expiry date (if app	olicable)				
	locate date	Expiry date (ii up)	onousie)				
Endorsements on certificate / licence Validity of qualification		BAC	Drugs				
Yes No Valid Not	valid Not required						
Watchkeeper / person at the helm at the time of the incident Category/role							
☐ Passenger ☐ Person in cha	rge (Master)	Crew member					
Title (Mr, Mrs, Dr, etc.) Surname	Given names						
Street address	Town/suburb	State	Postcode				
		Gender					
Telephone (business hrs) Telephone (after hrs)	Date of birth						
		☐ Male ☐ Female					
Type of Certificate of Competency / licence and grade (eg Master 5)		Certificate / liceno	ce ID				
Issuing authority	Issue date	Expiry date (if app	plicable)				
Endorsements on certificate / licence Validity of qualification	ns	BAC	Drugs				
☐ Yes ☐ No ☐ Valid ☐ Not							
	·						
Details of deceased / injured person (person 1 - vessel 2) Title (Mr, Mrs, Dr, etc.) Surname	Given names						
	_ ,						
Street address	Town/suburb	State	Postcode				
Telephone (business hrs) Telephone (after hrs)	Date of birth	Gender					
		☐ Male ☐	Female				
Activity of deceased / injured person							
☐ Passenger on vessel ☐ Swimmer		Surf ski/surfboard rid	er/kayaker				
Person in charge (Master) Water skier Person at helm Jet skier		Diver Other (specify):					
☐ Crew member ☐ Para flier		Other (opeony).					
Status		BAC	Drugo				
	(requiring admission to hospital)	BAC	Drugs				
☐ Minor injury ☐ Missing persor							
Details of deceased / injured person (person 2 - vessel 2) Title (Mr, Mrs, Dr, etc.) Surname	Given names						
Street address	Town/suburb	State	Postcode				
Street address	TOWN/SUBURD	State	Postcode				
Telephone (business hrs) Telephone (after hrs)	Date of birth	Gender					
		☐ Male ☐	Female				
Activity of deceased / injured person							
☐ Passenger on vessel ☐ Swimmer		Surf ski/surfboard rid	er/kayaker				
Person in charge (Master) Water skier Person at helm Jet skier	무	Diver Other (specify):					
☐ Person at helm ☐ Jet skier ☐ Para flier	Ц	outer (specify).					
			D				
Status		BAC	Drugs				
☐ Fatality ☐ Serious injury	(requiring admission to hospital)		lugs				

Report details

A diagram or chart extract of the incident and events leading up to the incident are to be detailed in the space provided below (if insufficient space, please use separate pages, each extra page that is used is to be signed)

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	IN																	
1																		
Des	criptio	n of c	liagra	m / cl	hart													
	-																	
Deta	ails of	assis	tance	rende	ered /	recei	ved a	t inci	dent									
Plea	se ind	licate	the s	tatus	of thi	s repo	ort											
		Report																
	Writte	n Repo	ort (to b	e prov	vided w	ithin 7	2hrs of	becor	ning a	ware o	f the in	cident)					

Declaration I, (full name) Date of birth: Address: __ Phone: declare that: to the best of my knowledge the information provided by me in this report (and any attachments I have included with this report) is true and correct. I consent to the Australian Maritime Safety Authority, as the National Regulator, making all reasonable enquiries in order to verify that the information provided by me in this report (and any attachments I have included with this report) is true and I understand and acknowledge that the Australian Maritime Safety Authority, as the National Regulator, may ask that I provide any information or document that the National Regulator reasonably considers necessary for consideration of this report. I understand and acknowledge that the Australian Maritime Safety Authority, as the National Regulator, may ask another person to provide any information, document or agreement that the National Regulator reasonably considers necessary for consideration of this report. I understand and acknowledge that a person is guilty of an offence under section 137.1 of the Criminal Code Act 1995 if the person gives false or misleading information, or omits anything without which the information is misleading to a Commonwealth entity; a person who is exercising powers or performing functions under a law of the Commonwealth, or the information is given in compliance or purported compliance with a law of the Commonwealth. Signature of Owner or Master Printed name Date Name and status of person who assisted in completion of form (if applicable) **Privacy Statement** The purpose of collecting this information is to allow the National Regulator to report on marine incidents under s.10(i) of Schedule 1of the Marine Safety (Domestic Commercial Vessel) National Law Act 2012. This information may be passed to Commonwealth or State/Territory government agencies for the purposes of marine safety. **OFFICE USE ONLY** Alcohol or drugs Failure to keep a proper lookout Lack of maintenance Lack of fuel Excessive speed Insecure mooring Fatigue Inexperience Error of judgement Overloading Navigational error Other human factors: ___

Environmental factors:

Material factors: ____
Factor unknown: __